

			Planned days	Actual days	Reason for Variance
CORE ANNUAL AUDITS	Benefits	Governance	10	19.9	3.3 c/f from last year
	Cash and Bank	Governance	25	7.2	Draft
	Council Tax	Governance	10	12.3	Completed in early Apl - 1 day c/f from last year
	Creditors	Governance	15	21.3	1.4 c/f from last year - this year's in draft - extra testing required
	Debtors	Governance	15	16.9	Draft
	Housing Rents	Governance	15	16.1	8.2 c/f from last year
	Main Accounting	Governance	10	7.1	
	NNDR	Governance	10	11.5	Completed in early Apl - 1 day c/f from last year
	Payroll	Governance	10	23.4	3.7 c/f from last year - extra testing required
	Treasury Management	Governance	10	1.4	Draft
	IT	Governance	4	8.8	3.6 days c/f from last year - Draft
	Theatres Reconciliation	Governance	5	2.8	12/13 work completed this year
	Claims work		75	106.7	Additional work required by external auditors
	Contingency		25	16.1	Extra piece of work requested and completion of audits started in the previous year
	NFI		20	4.8	
	Special Investigations/advice		40	36.4	
	Follow ups re audits carried out in previous year		30	29.4	
	Consultancy		25	0.1	
HIGH	Catering	Review	20	20	Completed
	Leaseholders Recharges (EHL)	Review	10	10.1	Completed
	Repairs and Renewals (EHL follow up)	Review	10	2.6	Completed
	Void Management	Review	10	2.3	EHL/Senior Head of Community agreed this would not be carried out
	Tenancy Management	Review	10	8	Completed
REQUESTS	Safeguarding	Review	5	6.1	Completed
	Back up and Storage	Review	5	0.7	New system not yet in place. Will review in New Year will come under contingency as 5 days considered to be plenty.

Please turn over

			Planned days	Actual days	Reason for Variance
MEDIUM RISK REVIEWS	Business Continuity	Review	15	4	Completed
	Leasing and Licensing	Review	15	0.4	<i>Requested to postpone to next financial year</i>
	Planning System	Computer	10	1	<i>Requested to postpone to next financial year</i>
	Corporate Equality	Review	10	13.3	Completed
	Human Resources	Review	15	8.4	Completed
	Corporate Complaints	Review	10	12.2	Completed
	Events and Attractions	Review	15	17	Draft (Completed early Apl)
	Civica Icon and KPR	Computer/Review	15	20.6	Completed - Icon and Kiosk carried out and issued separately
	Community Enforcement	Review	10	13.1	Completed
	Homelessness/Temporary Accommodation	Review	10	0.1	<i>Requested to postpone as will be dealt with in Phase 2</i>
	Community Grants	Review	10	12	Completed
	Destination Management System	Computer	5	6.3	Completed
	Land Charges and Searches	Review	5	13.3	Completed
	Parks and Gardens	Review	10	4.3	<i>Postponed - to be part of new Open Spaces review in new year.</i>
	Cemeteries and Crematorium	Review	10	12.6	Completed
GIS and LLPG	Computer	5	5.8	Draft	